



STONEBRIDGE RANCH COMMUNITY ASSOCIATION, INC. 2026 ANNUAL ELECTION CALL FOR BOARD CANDIDATES

SRCA BOARD OF DIRECTORS

As a not-for-profit corporation, the Stonebridge Ranch Community Association, Inc. is governed by a Board of Directors responsible for the oversight of the Association's operations. The Board's responsibilities include setting policy and governance direction, providing operational oversight, and approving financial matters such as the annual budget and funding for major projects. The SRCA Board is comprised of seven Directors, all of whom are homeowners elected by the membership. From among the seven Directors, the Board elects four Officers to serve in leadership roles. For the 2026 election cycle, there are two (2) Director positions open for election. This call for candidates is open to all SRCA homeowners in good standing. Any homeowner who submits their name for consideration will be included in the election ballot.

DUTIES, TIME COMMITMENT, AND OTHER REQUIREMENTS

To meet the duties required by the SRCA Covenants, Conditions, and Restrictions and the Bylaws and other governing documents of SRCA (together, the "Governing Documents"), the Board of Directors annual meeting schedule and requirements include the following:

- Board Meetings: 12 per year, during business hours, minimum of four to five hours per meeting.
- Board Level Committee Meeting: 12 meetings per year, during business hours and evenings, minimum one to two hours per meeting.
- Board Liaison Committee Meetings: 10 to 12 per year, during business hours and evenings, minimum one to two hours per meeting. And other assigned Committee meetings.
- Strategic Planning: one all-day session per year, during business hours, six to eight hours.
- Other Meetings and Events:
 - Annual Meeting: One per year in March, three to four hours.
 - Events for New Homeowners and Committee Appreciation: one to three per year, two to three hours each.
 - SRCA Social Events and Activities: Attend whenever possible.

With meeting preparations, attendance, follow-up, and additional tasks, the SRCA Board member averages a minimum 10 to 15 hours per week in service to the community. Board candidates must have a working home computer and Internet access. The candidate should be proficient in general business applications such as Microsoft Word, Excel, PowerPoint, SharePoint, Outlook and Adobe Acrobat.

INSTRUCTIONS TO SUBMIT FOR SRCA BOARD CANDIDATE

Provide written responses to the questions not to exceed 1,000 words. Submit the completed document along with your signed form (page 2) no later than **Thursday, January 15, 2026, at 5:00 p.m. CST**. For simplicity, candidates are encouraged to complete the online submission form available on the Association's website at www.stonebridgeranch.com. Submissions may be delivered to the Association by hand or mail to the office at 6201 Virginia Parkway during regular business hours, Monday through Friday, 8:30 a.m. to 5:00 p.m. After hours, documents may be placed in the mail slot at the front entrance. Submissions may also be sent electronically to STONEB@ciramail.com

SRCA BOARD CANDIDATE SUBMISSION FORM

1. Are you the current owner of record of a property lot within Stonebridge Ranch?
2. Briefly introduce yourself. Include your background (business, volunteer, or other experience), the number of years you have been a Stonebridge Ranch resident, etc.
3. To which area(s) do you feel you could make the greatest contribution? Why? (i.e. Finance, Landscape & Grounds, Communications, Amenities, Social, Modifications, etc.)
4. What are your reasons for wishing to volunteer your service on the SRCA Board of Directors?
5. What volunteer activities have you been involved in with SRCA and/or not-for-profit or non-profit associations?
6. Do you have a potential conflict of interest and/or time in either your current professional or another volunteer role that could affect your capacity to serve on the Board? If so, please disclose.
7. What challenges or opportunities do you believe SRCA is currently facing? What challenges or opportunities do you anticipate SRCA confronting in the future?
8. Experiences and Attributes for SRCA Board Success - In addition to answering the questions above, please describe your work and background in the areas and attributes listed below. Applicants are not required to have experience in every area to be considered.
 - a) Board or Committee experience
 - b) Executive/Leadership experience
 - c) Critical, strategic, and innovative thinking
 - d) Knowledge of/experience with:
 - i. homeowner or property owner association organization.
 - ii. organization with annual budgets greater than \$1M.
 - iii. Not-for-profit organizations, legal duties of a board, and/or management
 - e) Knowledge of SRCA and its governing documents
 - f) Willingness and ability to serve as a director and perform all tasks required of the role

By filing as a candidate for the SRCA Board of Directors, I acknowledge that, if elected, in addition to the requirements below, I will fulfill all Director responsibilities as described in the Governing Documents, as well as the time commitment and other requirements noted above. **Initial:** _____

I am aware and acknowledge that my answers as submitted to the questions above will be published in the March 2026 edition of Stonebridge Ranch News, linked publicly at www.stonebridgeranch.com, and shared with SRCA homeowners via other official SRCA communication channels (including SRCA E-News and SRCA social media pages). **Initial:** _____

I have time flexibility and am able to meet during business hours to attend Board meetings to address SRCA matters (check one): ___ Yes ___ No

I understand that, if elected, in addition to other duties and obligations required of Directors as set forth in the Governing Documents, I agree and acknowledge that I will be assigned as a liaison to any standing committee and any other committees, and sign and abide by the Board of Directors Code of Conduct document. A copy of which is enclosed. Further, I understand, acknowledge and agree that my failure to adhere to and perform the foregoing obligations and duties may result in my removal from the Board. **Initial:** _____

The information provided below is for internal use only and will be kept private.

Signed: _____

Date: _____

Printed Name: _____

Email Address: _____

Property Address: _____

Telephone: _____